



Carreghofa School Prospectus 2022/3





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Carreghofa Community Primary School



School Details: Carreghofa Community Primary School
Carreghofa
Llanymynech
Powys
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E-mail: office@carreghofa.powys.sch.uk
Website: www.carreghofaprimery.co.uk



Head Teacher: Mrs Claire Pritchard

Chair of Governors: Dr Richard Dover

Local Authority: Powys County Council, Education Department.

Head of Schools & Inclusion: Mrs Lynette Lovell
Powys County Hall, Llandrindod Wells, Powys, LD1 5LG.



Our School



Carreghofa School is in a peaceful village called Llanymynech, we are near the border of Powys and Shropshire. Carreghofa is full of 96 bright and unique pupils, learning to grow and create. These pupils will grow into amazing adults of society, reaching high for their goals and dreams. Our area is full of nature and adventures, from beautiful canals to the Heritage Area. Llanymynech is a lovely area to live. Carreghofa School is an amazing opportunity to learn a different language, we teach young learners Welsh and its culture. From easy greetings to full sentences. At Carreghofa we enjoy fun activities, whether outdoors in our forest school area, or getting creative indoors with art inspirations by famous artists. Committees is a time where children learn to be responsible with tasks and have opportunities to make the school more active, eco-friendly and much more. The pupils of Carreghofa have grown up in Wales and England, a small percentage have also come from different countries as well,

so you do not need to worry if you are not local, we will help you fit in, and bond with other students. Learning with us is a way to educate your child into being gifted, talented and proud to be in our excellent community. 'Carreghofa Primary School: Happy Together, Reaching High.'

School context written by Year 6



Croeso i Ysgol Carreghofa

Dear Parents,

Choosing the right school for your child is vitally important. You will want to ensure the school offers the best possible education, whilst being certain that your child is happy, safe and secure. At Carreghofa, we believe that we can offer all these things.

We pride ourselves on the broad, inspiring and balanced curriculum we provide for all of our pupils' time in school. The high standards of teaching and learning are a credit to the hard work of staff and pupils. We expect high standards of work and behaviour and are proud of our school and the achievements of all our children.

The atmosphere of friendliness and co-operation at Carreghofa is very evident and helps all 'new-comers' settle in quickly. Many visitors to the school comment on the warm welcome they receive and how polite and sensible our children are.

We aim to ensure that all children are happy at school, working together co-operatively with their friends and reaching high to achieve their potential. We work closely with parents, valuing your support and keeping you informed at every opportunity.

Should you choose to send your child to Carreghofa, I am confident that you will have made the right decision. I hope that this prospectus will answer your immediate questions. You might also like to look at our school website at www.carreghofaprimary.co.uk which provides further information and copies of our school policies. I look forward to meeting you soon and if you have any queries or concerns please do not hesitate to contact me at school.

Yours sincerely

Mrs C Pritchard

Head Teacher

"Happy together, reaching high!"



Vision & Values



“Happy Together, Reaching High!”

Our Vision Statement: Our shared vision is to nurture valued, empathetic, and motivated children to achieve and shine as part of Llanymynech community, where inclusion and equality is our central goal. Children will thrive in an enthusiastic, safe and happy environment where excellent behaviour, social manners and personal achievements are paramount. We will work to ensure that all our children engage positively in their learning and have a creative, confident mindset. We will facilitate a child centred learning experience that supports every child to reach their potential.

Our values:

- * Respect
- * Honesty
- * Perseverance
- * Responsibility
- * Teamwork





Our Curriculum



This academic year is a transition year for the school as we move from the National curriculum to our own bespoke curriculum focus on the principles of the Curriculum for Wales.

Our curriculum is based around our school vision, values and the four purposes.

The Four purposes are:

Ambitious Capable Learners

Ethically Informed Citizens

Healthy Confident individuals

Enterprising, creative contributors.

The children are supported to develop these attributes with the help of our four school owls:



Ambitious Alwyn Ethical Eurig Healthy Hedd Enterprising Eleri

We embed these into 6 areas of learning:

- Health and Well-being
- Language, literacy & Communication
- Mathematical Development
- Science & Technology
- Humanities
- Expressive arts

Children are taught in 4 classes and we have an on site preschool called Owlets. We have a flexible timetable but ensure breath and balance of the curriculum.

We have a whole school topic which supports the children's learning over the term but it is crucial that the children have ownership of their learning so they have input into the topic by asking questions which in turn supports the teachers planning.

We ensure that throughout the school year the children work closely with their teacher to identify their next steps which we call Goals to ensure they make progress to help them achieve their potential.



School Lunches Powys catering supply school lunches and operate a 'Healthy Eating' policy. Meals are ordered on a daily basis so the children can choose the meals that they will enjoy. Children can bring in their own packed lunches but as a healthy school we do encourage children to bring healthy food in their lunch boxes.

Dealing with a Concern If parents are unhappy concerning aspects of the curriculum or any other matter regarding the education of their child, they should first speak to the child's teacher. If the matter is not dealt with in a satisfactory manner, the parents should discuss the issues informally with the Head Teacher who will investigate. If the above steps fail to resolve matters satisfactorily, an official complaint can be made in writing to the Clerk of the Governors who will arrange for the complaint to be investigated by the Governing Body. This is all explained in more detail in our complaints policy.

Access to information Most documents relating to the school curriculum, Governing Body, LA and Wales Assembly Government are available for inspection at the school. Parents wishing to have access to any of these must contact the school to make the necessary arrangements. Some documents may be copies and the school can charge for providing personal copies if necessary. THE GENERAL DATA PROTECTION REGULATION (GDPR) CAME INTO FORCE ON 25TH MAY 2018. THIS MEANS ALL ORGANISATIONS HANDLING PERSONAL DATA, INCLUDING SCHOOLS, NEED TO HAVE THE RIGHT GOVERNANCE MEASURES. Carreghofa CP School Privacy Notice can be found in reception and is sent out each year.



Breakfast Club Breakfast Club runs from 8.00am to 8.15am every day for a charge of £2. From 8.15am to 8.45am breakfast club is free. A healthy breakfast is provided.

End of the Day Arrangements Please collect children promptly at the end of the day at 3.15 pm. If you are unable to collect your child because of an emergency, please telephone the school. It is very important to let your child's teacher know if your child is to be taken home by a different person. We operate a password system so in the case of emergency and someone different is collecting your child, please ring school and ensure the person knows your password which will be set when your child starts school.

After School Clubs We aim to run a variety of after school clubs for all ages. These are usually run by teaching assistants. At times we may use a good quality outside provider who could offer expertise in a particular area (these clubs may incur a cost.)

Absences If your child is unwell or otherwise unable to attend please telephone the school by 9.15am, notify us on Parentmail or ask a sibling to tell your child's teacher. If we are not informed of any absence, we will telephone you to check on your child's whereabouts. We have an incredibly low rate of unauthorised absences in school. This is largely due to the general co-operation of parents informing the school of their child's absence.

Annual holidays in term time Holidays are only authorised in term time at the discretion of the Head Teacher once an attendance check has been carried out. Holidays are not authorised if a child's attendance falls below 90%. Working together we want to teach child to achieve their full potential which can only achieved by children being in school.

Religious Education and Assemblies(Collective Worship) Daily assemblies take place with some being whole school and some being in class. On a Friday we have a Reflection assembly where we reflect on the learning over the week and children are recognised for their efforts. Assemblies are of a Christian nature.

Parents have the right to withdraw their children from Religious Education lessons or collective worship if they have strongly held religious beliefs which conflict with a nondenominational approach. The school needs written consent from parents if they wish this to happen.

Clergy from local churches visit the school to take assemblies.

Religious Education is part of a broad curriculum and is used as a vehicle to promote social and personal development.



Behaviour

At Carreghofa we have very high standards of behaviour and discipline. Our Policy centres around encouraging and rewarding positive behaviours. All children know class and school rules and aware of the consequences when they choose to break these rules.

As part of our 'Duty of Care' as a school, to prevent personal injury or damage to property, staff may be required at some point to physically restrain a child.

For further details please ask to see our learning policy.



Educational Visits

Each class has the opportunity to enhance their learning by visiting places to support the National Curriculum/Foundation Phase. When children reach Key Stage 2 there will be an opportunity to experience overnight stays. This may be at an outdoor pursuits centre or other visits offering valuable experiences to enhance the curriculum.

We plan educational visits into our topics, as we believe that these experiences enhance the child's learning. We ask all parents to sign a special consent form when the child is registered at our school giving us permission to take him/her out into the local community to study their local environment during their time at Carreghofa CP School. Parents will always be informed when these visits are taking place. Parents are always informed of any visits further afield and are asked to sign specific consent forms.

Sex and Relationship Education

At Carreghofa we are committed to the teaching of Sex and Relationship Education.

Some of the aspects are covered during science lessons (this is compulsory) and others during Personal, Social and Health Education. We teach this from Reception to Year 6 at an age appropriate level and cover aspects such as relationships, moral responsibility, self-respect, body parts, growth, hygiene, changes (puberty), conception and birth.

Parents have the right to view any policies and resources relating to the teaching of sex education. Parents also have the right to withdraw their children from sex and relationship lessons, however we would strongly recommend that all children are given the opportunity to learn about sex and relationship education in their school environment. Should you have any concerns please discuss this with the Head Teacher.

Additional Learning Needs

At some point in most children's learning they will require additional support. This may be because they are finding parts of the curriculum difficult. We use our support staff to put in place structured programmes, either individually or as part of a small group. This is called Universal learning provision (ULP). At some point a universal learning provision plan maybe written to bring together the support being offered in school to implemented short term targeted support. If your child has more complex needs then they may require an Individual Development Plan (IDP). This would be written by teachers, parents and the external agencies involved in supporting your child such as an Educational Physiologist. Please also see our ALN policy.

Sport

All children have at least 2 PE sessions each week. These include competitive activities, creative activities, outdoor adventurous activities and health related education. In Foundation Phase, children participate in a range of activities to promote physical development.

Children need a change of clothing; navy shorts, sky blue round neck t-shirt and pumps/trainers. Tracksuits are appropriate in the colder weather.

The school has access to a large sports field. All Children in Years 3–6 require shin pads; those taking part in inter-schools football and rugby matches also require football boots. The school has a fantastic climbing wall for which all children and staff have had training to use.

All Children have swimming lessons at the Flash Leisure Centre in Welshpool. These take place once a week for at least a half term per year.

Key Stage 2 children have the opportunity to take part in swimming galas and a variety of tournaments in many sports. Not all activities are open to all, so a selection process may be necessary but we ensure all key stage 2 pupils are given the opportunity to take part in 2 events per year.



Cymraeg/Welsh

All children receive Welsh lessons each week. We promote the Welsh language and culture in a variety of ways. Children are encouraged to participate in using Welsh throughout the school day. We are fortunate to have 2 fluent Welsh speaking members of staff who support staff and pupils to develop their skills.



Admissions Policy

Admissions

Powys Local Authority (LA) operates the school's current admissions policy, which is the Admissions Authority for all Community and Controlled Schools within Powys. Full details of the policy, together with information about arrangements for admissions, are set out in the 'Primary and Secondary Schools Information and Admissions Arrangements'. This information can be found on the Powys website:

www.powys.gov.uk/admissions or from:

Children, Families & Lifelong Learning (CFL)

Powys County Hall

Llandrindod Wells

Powys,

LD1 5LG. Tel: 01597 826477.

All children start school the September after their 4th birthday. If there are more applications for places than are available within the admissions limit, then priority will be given based on:

1. Medical circumstances or Statement of Special Educational Needs.
2. Residence in catchment area and sibling.
3. Residence in catchment area
4. Not resident but sibling
5. Not resident, no sibling



Transfer of children



Children from the local preschools are invited into school before the term in which they start school. The Foundation Phase teacher also visits the preschools to meet the children and liaise with staff. Children can attend school for 5 half day sessions in the summer term and then depending on each individual child, teachers will discuss with parents arrangement for September – full time, part time etc.

We recognise that all children have different needs, and we work with parents to implement what is appropriate for each individual child. Children start at Carreghofa, the September after their 4th birthday.

Children will normally transfer to secondary school at 11 years of age. Llanfyllin, Welshpool and The Marches are currently the destination of pupils from Carreghofa CP School. We have close links with the Secondary Schools and aim to make the Primary/Secondary transfer a natural and trouble-free progression.



SCHOOL DAY

Breakfast Club £2 charge	8:00am	
Breakfast club (Free)	8:15am	
School doors open	8:45 am	
Morning Registration	8:55 am	ALL CHILDREN MUST BE IN CLASS
Assembly	9:00am	READY TO LEARN
Morning Break	10:30 – 10:45 am	
Lunchtime	FP-12:00 pm	KS2
	12:05pm	
Afternoon Registration	1:00 pm	
Reflection Assembly	2:45 (Friday only)	
School Finishes	3:15 pm	

IT IS IMPORTANT TO BE IN SCHOOL ON TIME, CHILDREN NEED TO BE IN CLASS READY TO LEARN BY 8.55AM AT THE LATEST.



Aims and purpose of our Equal Opportunities policy

We are committed to promoting a culture in which diversity is valued and equality of opportunity is a reality.

We are committed to preventing discrimination against individuals or groups because of gender, age, racial group, disability, religion, sexual orientation or linguistic background. Our curriculum promotes the spiritual, moral, cultural, mental and physical development of our pupils.

We begin to prepare pupils for the opportunities, responsibilities and experiences of adult life. Equal opportunities are built on a foundation of respect and valuing diversity.

Our school is fully accessible to Wheelchair users.

Please see our Equal Opportunities policy for further information.



Policy on Charges for School Activities

Principal Circumstances in which Charging is Permissible Under the Act

- 1 Board and lodging on residential visits.
- 2 Costs associated with individual tuition in the playing of music instrument whether in or out of school hours (unless it is provided as part of the syllabus for prescribed public examination or is required by the National Curriculum).
- 3 Activities which take place wholly or mainly outside school hours (as defined in Welsh Office Circular), but which are not provided as part of the syllabus for a prescribed public examination and are not required in order to fulfil statutory duties relating to the National Curriculum.

Main Principles of LA Policy

The LA shall levy charges on parents up to the limits specified in the Act as described in Welsh Office Circular 4/89.

Note i. Where the policy does not permit charges to be made then voluntary contributions are invited from parents both for specific activities and for general school fund to support activities.

(Statutory Provision – ERA 88 – Section 18) ii. Where the parents are unable or unwilling to contribute on a voluntary basis to activities taking place wholly or mainly during school hours, then the pupils of those parents should not be prevented from taking part in the activity.



GDPR – in line with the new general data protection regulations we have a detailed privacy notice which outlines the data that we store, if and how we share it and any options to opt out.



Safeguarding

At Carreghofa it is our aim to provide a safe environment in which your child will learn.

Please be aware that our school will always comply with the new **All Wales Child Protection Procedures** in the interests of all children. It may be necessary on rare occasions for our staff to share information about your child with other agencies. (See Safeguarding Policy for more details).

It is not our role to investigate, so if a child tells us something that sounds concerning, we have to pass this on to Children's Services.



Uniform



We feel that uniform is a very important. It supports the children in the feeling of belonging in our school and supports them to take pride in their appearance.

Our uniform is ordered through our Parent portal – Parentmail and is delivered to school.

The set uniform is:

- *School jumper or cardigan with logo
 - *Sky blue polo shirt (with or without logo)
 - *Navy trousers/skirt/pinafore
 - *Shorts or gingham dress in good weather.
 - *Dark socks & shoes. Completely black trainers are acceptable.
 - *No joggers or jeans.
 - *School logo book bag for years R to Year 2 then School logo rucksack for Years 3-6
- PE kit: Blue t-shirt with logo, navy shorts pumps or trainers but your child must be able to put them on independently.

No jewellery, make-up, hair colours or nail varnish.

PLEASE ENSURE ALL ITEMS ARE CLEARLY LABELLED WITH CHILD'S NAME



Swimming All pupils have the opportunity to attend swimming lessons held during school time at the Flash Leisure Centre in Welshpool. For this they require a swimming costume (not 2 piece), swimming trunks (not knee length shorts) and a towel. If you wish your child to wear goggles, please complete a form which is available from the school office. From year 3 up separate changing rooms are used. Year R – 2 the same changing rooms are used with girls one end and boys the other.



PTA

We have a very active committee, which enhances the links between home and school through social and fundraising events. They raise a significant amount of money each year to enhance the education of our children.

The PTA meets regularly on an informal basis to plan a variety of activities for parents and children. All new parents are warmly welcomed to meetings, please see school notice board for details. If you are unable to attend meeting but are happy to help please let a member of staff know and they will pass this information on to the committee.

Money raised by the PTA provides equipment and resources to develop the curriculum.



Healthy Schools We actively promote leading a healthy lifestyle in many ways across the school day:

*Offering our pupils a range of healthy fruit and vegetables for snack time. This can be purchased from school or brought from home.

*The children bring in a bottle of water each day which can be access and refilled when necessary.

*Daily exercise sessions

*Active playtime with equipment and games to support play

*Swimming lessons

*Balanced school dinners

*Encourage healthy lunch boxes

*Regular PE lessons and much, much more.

We have National Qualification Accreditation for Healthy Schools which is the highest award available.





Our Governing Body



The Governors are important part of our school. They meet each half term to discuss the strategic development of the school, monitor and plan the budget, oversee policy and discuss current issues arising. The Governors play an active role in the life of the school and can often be found visiting the school and attending school events.

“Supporting the School in keeping standards high and planning for a successful future”.

Our governors are:

Head Teacher

Mrs C Pritchard, Carreghofa Primary School, Llanymynech

Chair of Governors

Dr Richard Dover (Safeguarding Governor)

Local Education Authority Representatives

Mr EA Jones

Parent Governors

Mrs H Owen

Miss S Walker

Mr M Phillips

Teacher Governor

Mr T Roberts

Staff Governor

Mrs S Williams

Minor Authority Representative

Mrs S Garland

Miss J Downes

Community Governors

Miss J Griffith

Mrs K Poyser

Clerk to the Governors

Mrs O Pugh



We have a fantastic, dedicated school staff that are approachable and willing to discuss any queries you may have. We are usually available before and after school so a meeting can be arranged if necessary.

Head teacher:	Mrs C Pritchard
Teachers:	Mrs J Van Lill Mrs R Hill Mrs H Owen Mr T Roberts
Teaching Assistants:	Mrs S Williams Mrs D Kynaston Mrs L Griffiths Mr J Clewlow
Higher Level Teaching Assistant:	Mrs S Williams
Owlets Preschool Staff:	Mrs L Williams (Leader) Miss P Owen
Additional learning Needs Coordinator:	Mrs C Pritchard Mrs J Van Lill
Designated Safeguarding lead:	Mrs C Pritchard
Deputy Safeguarding lead:	Mrs J Van Lill
Breakfast club staff:	Mrs D Kynaston Mrs L Griffiths Mrs S Williams
Mid-day Supervisors:	Miss N Kynaston And Teaching assistants
Kitchen staff:	Mrs K Rushworth
Cleaners:	Mrs D Kynaston

If, having read our school prospectus, you would like to visit the school or would like any further details please contact the Head Teacher (Mrs C Pritchard) at the school. 01691830396 or visit <http://www.carreghofa.powys.sch.uk/>

The information in this Prospectus is correct at the time of publication and meets the requirements of the National Assembly for Wales Circular 14 / 01 – School Prospectuses. However it cannot be assumed that there will be no change in the arrangements described during the course of the year.